

**QUALLA BOUNDARY HEAD START & EARLY HEAD START
FREQUENTLY ASKED QUESTIONS ABOUT ENROLLMENT**

What happens if I don't turn everything in that is listed on the front of the application?

Your application will be incomplete and will not be considered for enrollment until you provide the information requested. We do understand special circumstances make it difficult to get some of this information, so please call the number listed below to discuss how we may help.

What is considered income?

You may provide your most recent tax return, W-2s, at least two (2) pay stubs, a letter from your employer verifying your employment and rate of pay, or you can sign a declaration of no income that we provide for you. Per capita checks do count as income. If two (2) parents are in the home, we will need income from both parents.

What if my per capita check is garnished?

This is taxable income, whether it goes to pay loans or to pay child support, so it is counted as income. The only exception is if you waive your per capita for religious or personal reasons; in this case you will need to provide documentation of the waiver.

Why do I need to provide proof of residency?

QBHS & EHS has a defined service area. If you live outside of the designated area, you are not eligible for services.

How long is the application valid?

It is valid for one (1) year after the date you write on the last page of the application. You can come by and update your application at any time.

I've been on the waitlist for a while. Why is my child not getting in?

Our waitlist is not "first come, first serve". We have guidelines that we must adhere to when considering enrollment. Some children may have a more urgent need, or we may not have any age-appropriate slots available for your child/ren.

My child is on the waitlist. Why am I seeing advertisements and flyers that you are recruiting children for open slots?

We are required by Head Start rules to actively recruit families so that our waitlist is always growing, regardless of whether we have slots available. If your application is current, you are still active on the waitlist. For each age group, there are age requirements. Per Head Start Standards, your child must fit into the age group for an open slot by 8/31. In other words, for your child to qualify for a 3 yr old slot, they must turn 3 on or before 8/31.

If you have questions not listed, please call 828-359-6589.